



Planning Department  
401 Laureate Way  
Kannapolis, NC 28081  
704.920.4350  
Planning@kannapolisnc.gov

## RESIDENTIAL DRIVEWAY ACCESS PERMIT APPLICATION

### Applicant Contact Information

Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### Project Information

Address: \_\_\_\_\_ PIN: \_\_\_\_\_

Contractor Name: \_\_\_\_\_

Applicant agrees to the following items:

1. For driveway, sidewalk, grading, water/sewer inspections: Notify the Kannapolis Engineering Department by requesting an inspection through Citizen Access [Accela Citizen Access](#) Please provide the email contact to be used for

Email Contact: \_\_\_\_\_

these inspections:

2. Construct and maintain driveway(s) in absolute conformance with the current "Policy on Street and Driveway Access" as adopted by the City of Kannapolis [Land Development Standards Manual](#)

The driveway shall be a minimum of 5' from the adjacent property line.

Within the right-of-way, the driveway shall be within a min. of 12' and max. of 20' wide.

Within the right-of-way, the driveway shall be a min. of 6" thick concrete unless approved otherwise by the Kannapolis Engineering Department.

**Driveway pipe & subgrade shall be inspected prior to backfill & material placement**

3. Provide proper signs, traffic control and other warning devices for the protection of traffic in conformance with the current "Manual on Uniform Traffic Control Devices for Streets and Highways" [MUTCD](#)

4. Contact the City of Kannapolis to determine the required size of RCP/HP pipe that must be installed 704-920-4221.

5. By signing below, I here indemnify and save harmless the City of Kannapolis from all damages and claims for damage that may arise by reason of this construction.

\_\_\_\_\_  
APPLICANT SIGNATURE

\_\_\_\_\_  
DATE