



# EXCELLENCE PROFESSIONALISM INTEGRITY STEWARDSHIP KANNAPOLIS POLICE DEPARTMENT

## ABOUT OUR AGENCY

The Kannapolis Police Department is an organization of 96 sworn officers and 29 non-sworn employees. The agency provides a full range of law enforcement services and protection for approximately 60,000 citizens.

The City of Kannapolis is a modern municipality located approximately 20 miles northeast of Charlotte. Kannapolis is located partially in Rowan and Cabarrus counties and covers an area of roughly 34 square miles. Due to its close proximity to Charlotte, Kannapolis is part of the fifth largest urban region in the nation.

## OPPORTUNITIES

### Agency Assignments:

- Administration
- Communications
- Records
- Park Ranger

### Training

### Promotional Opportunities

## CONTACT US

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WEBSITE:  
Kannapolisnc.gov



A Nationally Accredited Law Enforcement Agency since 2000

Kannapolis is an Equal Opportunity Employer



## QUALIFICATIONS – NON SWORN CIVILIAN

- Be a US Citizen
- Be at least 20 years of age (Park Ranger must be at least 18)
- Possess a High School Diploma or GED
- Be in good physical condition
- Be of good moral character, have no felony convictions, serious misdemeanors or DWIs within the past five years
- Maintain eligibility for certification by the North Carolina Division of Criminal Information (DCI) as a terminal operator
- Be able to pass a typing abilities test of 35 wpm

## STARTING SALARIES

Police Records Specialist	\$40,677 to \$46,778
Park Ranger	\$40,677 to \$46,778
Tele-communicator	\$44,845 to \$51,572
Administrative Assistant	\$47,091 to \$54,154
Human Resource Technician	\$49,441 to \$56,857
Tele-communicator Shift Supervisor	\$49,441 to \$56,857
Records Supervisor	\$51,915 to \$59,702
Police Planner/Accreditation Manager	\$54,510 to \$62,687
Communications Center Manager	\$73,050 to \$84,007

## BILINGUAL INCENTIVE PAY

**\$2600.00 per year**

Tele-Communicator Shift Differential: Night Shift \$1/hr and \$.75/hr for Mid/Peak

## BENEFITS

- Paid Holidays / Vacation / Sick Leave / Military Leave
- Medical/Dental/Vision Insurance
- Life and Disability Insurance
- Flex Spending Account (Medical)
- Retirement Plan (State System)
- NC Law Enforcement Retirement
- 401K Plan employer automatic contribution of 2% and match up to 3% of employee contribution
- Uniforms and Equipment Provided
- Educational Re-imbursment Program
- Free Individual YMCA Membership (Spouse and/or dependent children – reduced rate)

## APPLICATION PROCESS

1. Formal Application
2. Preliminary Screening
3. Pre-employment testing and Interview with Bureau Commander
4. Conditional Offer of Employment
5. Background Investigation
6. Oral Board Panel Interview
7. Post-Conditional Testing
  - Drug Screen
  - Psychological Exam (Communicator Positions Only)
  - Medical Exam (Communicator Positions Only)
8. Final Offer of Employment